



## Meeting Minutes Transmittal

WESF  
Project Managers Meeting  
825 Jadwin/340/700 Area  
Hanford, Washington  
August 28, 2003

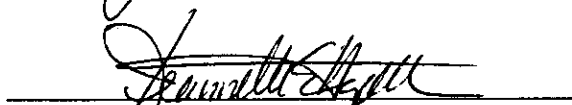
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with content only and are not intended to imply agreement to any commitments.

  
Project Manager, Ecology

Date: 10-02-03

  
Project Manager Representative, RL

Date: 10-02-03

  
Project Manager Representative, FH WMP

Date: 20 Oct 03

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OCT 13 2003  
EDMC

WESF Administrative Record	H6-08
RD Hildebrand	A6-38
FW Bond	B5-18
KA Conaway	B5-18
FM Simmons	S6-81
J Swenson	X4-01

**WESF PROJECT MEETING**  
**825 Jadwin/Room 340/700 Area**  
**Hanford, Washington**  
**August 28, 2003**

**10:00 a.m. to 10:30 a.m.**

**Agenda**

- I. Approval of July 24, 2003 WESF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status
- III. Project Specific Issues
  - A. Part B Permit Application status
  - B. Cs/Sr project status
- IV. General Discussions
  - A. Status of Applicable Milestones
- V. Status of Actions
- VI. New Action Items
- VII. Next Project Managers Meeting

## **WESF PROJECT MEETING MINUTES**

Project Managers Meeting  
825 Jadwin/340/700 Area  
Hanford, Washington

August 28, 2003

- I. Approval of the July 24, 2003 WESF Project Meeting Minutes Ecology/DOE-RL/FH)
- II. Operational Status (Fen Simmons FH)
  - 8 drums were shipped from the 90 day pad.
- III. Project Specific Issues
  - A. Part B Permit Application status

Kathy Conaway (Ecology) reported that issuance of the letter changing the requirement for the Part B submittal will be dependant on project funding. The Ecology program management team has agreed to the proposal to not require a Part B to move the capsules into storage, and agree this can be accomplished with a modified Part A for interim status until 2012. Should the project be put on hold, Ecology will expect RL to continue with the June 2005 schedule.
  - B. Cs/Sr Project Status

Ken Hladek (FH) reported that the source evaluation is complete and an apparent successful bidder has been identified. The evaluation package has been submitted to RL for approval. The Capsule Advisory Board final reports are being peer-review and are due by mid-September. All open issues were addressed, so there should not be any roadblocks to proceeding with the project. The Supplemental Analysis draft was prepared with Paul Dunigan's (RL) approval. Headquarters will issue an amendment to the EIS. The project hopes to have FY04 funding guidance from RL and FH within a week or two.
- IV. General Discussions
  - A. Status of Applicable Milestones
    1. The M-20 milestone package has not yet been signed.
    2. Jeannette Hyatt (FH) reported that Rudy Guercia (RL) had asked Sen Moy (RL) to draft a letter indicating that milestone M-092-01 is complete and can be closed. Mr. Simmons cautioned about closing the milestone before the dry storage project is approved. The milestone status will be added as a regular agenda item.
  - B. Doug Hildebrand was introduced as Sen Moy's replacement in RL as the Program manager for WESF.
- V. Status of Actions (report attached)
  - A. 930 – Paul Dunigan has indicated a SEPA checklist is not required for a Supplemental Analysis. A scoping meeting will be scheduled and Ecology will be invited to attend the scoping meeting which will include the cultural resources and ecological resources review.

VI. New Action Items

A. Fen Simmons took an action to provide status on the M-092-01 milestone.

VII. Next Project Managers Meeting

A. The next Project Managers meeting is scheduled for October 2, 2003

# Environmental Request Information System

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**Simmons, Fen**

**Task ID: 930**

**Task Lead:** Simmons, Fen

**Develop concurrence on the SEPA checklist.**

Waste Management Project/Waste Encapsulation Storage Facility

**POC:** Simmons, Fen

**Category:** PMM

**Open Date:** 7/24/2003

**Due Date:**

Closed

**Description** Develop concurrence on the SEPA checklist.

**Date**

**Status**

8/28/2003

Paul Dunigan has indicated a SEPA checklist is not required for a Supplemental Analysis. A scoping meeting will be scheduled and Ecology will be invited to attend the scoping meeting which will include the cultural resources and ecological resources review.

7/24/2003

Action opened.

**Task ID: 933**

**Task Lead:** Simmons, Fen

**Provide updates on the M-092-01 milestone.**

Waste Management Project/Waste Encapsulation Storage Facility

**POC:** Simmons, Fen

**Category:** PMM

**Open Date:** 8/28/2003

**Due Date:**

Closed

**Description** Provide updates on the M-092-01 milestone.

**Date**

**Status**

8/28/2003

Action opened.

# CAPSULE DRY STORAGE STATUS

Project Managers Meeting

August 27, 2003

Joe Swenson

# CAPSULE DRY STORAGE

- Request-for-Proposal
  - Source Evaluation Board evaluation complete
    - Apparent Successful Bidder identified
  - Evaluation Package submitted to DOE for approval
- Capsule Advisory Panel
  - Work complete
  - Final Reports due by mid-September

# CAPSULE DRY STORAGE

- NEPA
  - Supplemental Analysis draft prepared, includes DOE comments
  - Review of Apparent Successful Bidder proposal confirms SA bounds project
  - SA needs DOE approval and draft ROD amendment before submittal to HQ
- FY 04 Funding
  - ???



[illegible]